

7 January 1959

MEMORANDUM FOR: Assistant Director, CR

SUBJECT : Survey of DD/I Functions

REFERENCE : DD(I) Memo dated 17 December 1958; same subject.

1. Attached is a summary for the Document Division of the Man Years and Cost by Functions for FY 1959.

2. Nearly two-thirds of our manpower is devoted to "input" activities and of the remaining one-third, over one-half is involved in determining the dissemination of the documents received for processing. Our operation therefore is almost entirely dependent on the volume of intelligence documents received by OCR for the Agency.

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Chief, Document Division

Attachment:

As stated above.